

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
May 31, 2023**

**Convene Closed Session**

Board President Owen called this Closed Session Meeting to order at 5:34 p.m.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Owen called this Regular Meeting Open Session to order at 6:30p.m.

**Attendance at Meeting**

John Owen	Patricia Threet	Kevin Grossman	Angela Meeker
Kyle Kelley	Sheila Coonerty		

Absent: Claudia Vestal

Remote: Student Board Representative, Lynda Otero

Remote: Student Board Representative, Eva Diop

Absent: Student Board Representative, Neveah Karraker

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Absent: Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

**Welcome and Format**

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.3 Agenda Changes, Additions, or Deletions**

Superintendent Munro motioned to move Agenda Item 8.2.2.1 to earlier in the agenda to follow item 8.2.1.1.

**PUBLIC COMMENTS**

Helayne Ballaban, Kathy Chaput, Karen Fitzsimmons, Laura Moore, April Porterfield, Chad Smith, Jessica Smith Jennifer Sparver and Cecilia Shin from Bay View Elementary and Krista Holt and Sarah Hapner from Westlake Elementary voiced their concerns regarding the potential creation of combination classes at the Elementary schools. They expressed concern about maxing out class sizes to reduce costs instead of making reductions elsewhere in the district, which creates additional work and stressors to already maxed out teachers.

Jessica Serna Castaneda the President of the Santa Cruz Council of Classified Employees (SCCCE) read aloud a letter from Vice President of SCCCE Jon Wells regarding proposed contract changes. The letter discussed the

rising cost of health benefits stating that under the current contract agreement employees' portion of health benefit costs will quickly rise to unreasonable levels. Mr. Wells and Ms. Castaneda expressed their hope to come to an amicable agreement with the district.

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro began her report by recounting the various music concerts, graduations, senior awards nights, proms and celebrations that have happened across the district as the school year wraps up. Ms. Munro shared that at the Queer Youth Leadership awards, two SCCS students, Laetitia Vivan Chen Gladney and Aiden Parten, were recognized. Superintendent Munro stated that Black Graduation was a success and congratulated all who participated. The HR team also set up a successful Retirement Celebration for all moving on from SCCS. Ms. Munro discussed attending the School Services May Revise Workshop with bargaining unit presidents, which provided an update on the unclear budget from the state. Superintendent Munro concluded her report by sharing that the first Mental Health First Aid Training for high school staff will be held in August.

### **Student's Report**

Student Board Representative Lynda Otero had technical difficulties and will defer her report until next time.

Student Board Representative Eva Diop stated that she did not have much to report other than that Black Graduation went well. She shared that this was the last meeting she would be able to attend in person as she will be graduating and moving away to college. Ms. Diop thanked the board for being welcoming and making being a student trustee fun.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Threet stated that to respect the time of those who have come to make public comment on agenda item 8.2.2.1 she wished to roll her report from this week to next week.

Trustee Grossman stated that he will follow suit with Trustee Threet.

Trustee Meeker stated that she appreciated the action taken by Trustee Threet and Trustee Grossman and that she will also roll her report over to next week.

Trustee Kelley stated that he would also roll his report over to next week.

Trustee Coonerty stated that she would also roll her report over to next week, but wanted to note how delightful and fun the graduations at Bay View and Monarch were.

### **Board President's Report**

Board President Owen stated that he would also roll over his report to next week.

## **APPROVAL OF MINUTES**

1. MSP (Threet/Kelley) 6-0, the Board of Education approved the Minutes of April 12, 2023 Meeting.
2. MSP (Threet/Kelley) 5-1-0, the Board of Education approved the Minutes of April 26, 2023 Special Meeting.
3. MSP (Threet/Grossman) 5-1-0, the Board of Education approved the Minutes of April 26, 2023 Study Session Meeting.

## GENERAL PUBLIC BUSINESS

### Closed Session Items

#### **Report of Actions Taken in Closed Session**

1. Mr. Monreal shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. Vote 6-0
2. Mr. Monreal did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Monreal did not provide an update to and did not receive direction from Trustees regarding negotiations with the GSCFT.
4. Mr. Monreal did not provide an update to and did not receive direction from Trustees regarding negotiations with the SCCCE.
5. The Board president represented SCCS in negotiations regarding the Superintendent's Annual Contract Review.

### Acknowledgement of Gifts

None

## ITEMS TO BE TRANSACTED AND/OR DISCUSSED

### **8.2.1.1 Staff Report: Santa Cruz High School Carnegie Hall Trip**

Superintendent Munro introduced Christy Latham and students Reynoldo Olivas, Emma Rieger, Reese Darby and Zoe Miller from Santa Cruz High School to present on the Santa Cruz High School Carnegie Hall Trip. During Spring Break, the Santa Cruz High School Band traveled to Carnegie Hall in New York, New York to perform in the Instrumental Spring Festival. The students participated in team building activities, attended a Broadway musical, visited the Statue of Liberty and received an evaluation of their performance from world class conductors and educators. Christy Latham shared that it was a tremendous lift to bring 101 people to New York and thanked the booster club and parents that helped to make the trip possible. Ms. Latham also shared that her brother flew their plane to New York and helped pick flight staff to make sure their journey to New York was delightful and smooth! Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

### **8.2.2.1 Staff Report: Elementary 2023-24 Enrollment and Facilities Needs**

Superintendent Munro presented on Elementary 2023-24 Enrollment and Facilities Needs. Fall 2023-24 enrollments for elementary school sites are all over projections. In particular, Transitional Kindergarten (TK) and Kindergarten enrollment has far exceeded projections, creating a need for additional classes. Increased enrollment has impacted facilities on our sites, particularly facilities needed to serve our youngest students. As a result of this uptick in enrollment, Santa Cruz City Schools can no longer host the WPENS program on the Bay View Elementary campus as the space is needed for Special Day Class (SDC) TK students. The District has vacant classroom space at 3131 Swift Street, the location of our future Educator/Workforce Housing, that could be made available to the WPENS program for a year as they search for a more permanent site. Trustees asked questions and had discussion.

During public comment, Emily Gomez, Sarah Camp, Jess Reeves, Madeline Stout, Mary Schnieder, Emma Trollman, Stephanie Boyd, Sarah, Darcy Valby, and others spoke in support of WPENS and voiced concerns about their move from the Bay View campus. WPENS parents and board members requested more time before their required move out date.

Ryan Meckel spoke in support of our public schools stating that it sounded like this move would be a tough decision, but he hoped that the board would prioritize our public schools and educational programs with no barriers to entry such as cost or free time.

President John Owen stated that it was not customary for board members to comment on public comment, but asked if it was the will of the board to have a brief discussion on the comments. The board agreed to a brief discussion. Trustees asked questions and had discussion. The Board discussed the importance of WPENS to our community and understood the need to make space for District students. There was discussion about gratitude for the increase in TK/K enrollment and that the Board needs to be the voice for the TK/K families. The Board also discussed that the timeline was unfortunate and that they understood that the WPENS community is disappointed. The Board President indicated that he hoped we could move forward collaboratively.

#### **8.2.1.2 New Business: Elementary History/Social Science Curriculum Adoption**

Assistant Superintendent Coito introduced Director Shannon Calden to present the Elementary History/Social Science Curriculum Adoption. Santa Cruz City Elementary Schools have not had a History/Social Science Adoption since 2005. In the 22-23 school year, a group of elementary teachers participated in an adoption process to make a recommendation for new materials. There were teacher representatives from all four comprehensive elementary schools, and all teachers were invited to participate. After piloting the materials and reviewing the materials against the adoption rubric, the pilot team unanimously recommended that the district adopt Social Science Alive! from the Teacher Curriculum Institute (TCI). Trustees asked questions and had discussion.

MSP (Grossman/Meecker) 6-0, the Board of Education approved the Elementary History/Social Science Curriculum.

Student Trustee Diop recommended a yes vote on this matter.  
Student Trustee Otero recommended a yes vote on this matter.

#### **8.2.1.3 Staff Report: Local Control Accountability Plan**

Assistant Superintendent Coito presented the Local Control Accountability Plan. The Local Control Accountability Plan provides details regarding Local Educational Agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. For 23-24, the Local Control Funding Formula has not yet been published. Therefore, the LCFF Supplemental Funds listed are an estimate. The District has a statutory deadline to complete the plan even if funding is not certain. The fiscal portion of the plan will be adjusted based on actuals as the budget is updated. A Public Hearing on the 2023-24 Local Control Accountability Plan will follow to allow public input prior to being submitted for adoption at the June 14th Board meeting. This report was informational in nature and no action was taken by the Board at this time.

#### **8.2.1.4 PUBLIC HEARING: Local Control Accountability Plan**

Assistant Superintendent Coito reported the Local Control Accountability Plan provides details regarding Local Educational Agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. The public hearing on the 2023-24 Local Control Accountability Plan allows public input prior to being submitted for adoption at the June 14 Board meeting. After Board

adoption, the Local Control Accountability Plan will be submitted to the County Office of Education for final approval.

**Open:** Board President Owen opened this public hearing at 8:40 p.m.

**Comments:** Matt Bruner, a teacher at Soquel High School, spoke in response to the Local Control Accountability Plan stating that he hoped there would be supports for students with the most needs and for teachers who are transitioning grade levels as a result of this plan.

**Closed:** Board President Owen closed this public hearing at 8:45 p.m.

#### **8.2.2.2**      **Staff Report: 2023-24 Preliminary Budget**

Assistant Superintendent Monreal presented the 2023-24 Preliminary Budget Report. Assistant Superintendent Monreal provided an overview of the Santa Cruz City Schools 2023-24 Budget assumptions and highlights that included information through the Governor's May Revise of the State Budget. The revenue and expenditure summary included Local Control Funding Formula (LCFF), Federal, State and local revenue, as well as expenditure projections that include employee salaries and benefits, books and supplies, and services and other operating expenses. Multi-year projections were provided, along with Federal and State funding descriptions and other fund highlights. The 2023-24 Budget will return to the Board for final approval on June 14. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

#### **8.2.2.3**      **PUBLIC HEARING: 2023-24 Budget**

The Board is required by AB1200 to conduct a public hearing on the 2023-24 Budget to allow for public comment prior to the Board approving the budget. Approval of the Adopted Budget will take place in Open Session at the Regular Meeting on June 14, 2023.

**Open:** Board President Owen opened this public hearing at 9:09 p.m.

**Comments:** GSCFT President Casey Carlson stated that the union was concerned with the one-time positions and funds included in the budget, noting specifically whether or not the 750k in funding for mental health supports can be funded from other sources. Ms. Carlson noted that schools seem to be providing every service needed nowadays and that the burden of care is being put onto the districts as opposed to the state. Ms. Carlson also requested that the slide deck be amended to include a cut slide that included an example recommendation to reduce certificated staffing by at least three full-time employees annually to correspond with declining enrollment.

Jody Kropholler, a teacher with SCCS, spoke and stated that he felt that throughout his time at the district class sizes seem to be getting bigger not smaller and hoped that the board would consider ways to reprioritize the budget so that teachers are not stretched thin, noting that behaviors in students increase when teachers have less to give. Mr. Kropholler stated that funding for PBIS, mental health programs and intervention teachers are wonderful and important but hoped that the Board would not lose sight of the importance in not increasing class sizes by reducing certificated staff because he believes that is the best way to support the students.

**Closed:** Board President Owen closed this public hearing at 9:14 p.m.

Student Trustee Eva Diop left the meeting at 9:17pm.

#### **8.2.2.4**      **New Business: Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts**

Assistant Superintendent Monreal brought forward Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts. The Governing Board normally accepts and awards construction bids and approves all contracts. However, the last Board meeting in 2022-23 is on June 14, 2023, and the first regular Board meeting in 2023-2024 is scheduled for August 16, 2023. Annually, the Board passes a resolution to ensure effective operations. Should unforeseen conditions or an emergency arise causing delay of projects or impacting the start of school, this resolution authorizes the Superintendent and the Assistant Superintendent of Business Services to award bids from June 14, 2023 through August 16, 2023. Superintendent Monreal recommended approval of the resolution. Trustees asked questions and had discussion.

Trustee Coonerty motioned to approve the Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts. Trustee Kelley seconded the motion.

The motion was passed by the following roll call vote:

<b>Roll Call Vote:</b> Threet – Yes	Grossman – Yes	Meeker – Yes	
Vestal – Absent	Kelley – Yes	Coonerty – Yes	Owen – Yes

Student Trustee Otero recommended a yes vote on this matter.

#### **8.2.4.1 New Business: CSBA Board Policies for First and/or Final Reading**

Superintendent Munro introduced the CSBA Board Policies for First and/or Final Reading. Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. In addition, there is a change to BB9250 to meet IRS requirements for Trustee benefits. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. Trustees asked questions and had discussion.

MSP (Grossman/Kelley) 6-0, the Board of Education approved the First and Final Reading of the CSBA Board Policies.

Student Trustee Otero recommended a yes vote on this matter.

#### **Consent Agenda**

8.3.2.1 Purchase Orders, Bids & Quotes, 8.3.2.2 Warrant Register, 8.3.2.3 Disposition of Surplus, 8.3.2. Budget Transfer, 8.3.2.4 Information Technology Inventory Software Asset Management, 8.3.2.5 District Laptop Refresh Strategy & Purchase, 8.3.2.6 Governmental Accounting Standards Board (GASB) 75: Actuarial Variation & Supplemental Schedules, 8.3.2.7 Parcel Tax Committee Annual Report, 8.3.2.8 Resolution 44-22-23: PG&E Easement, 8.3.3.1 Certificated Personnel Actions, 8.3.3.2 Classified Personnel Actions, 8.3.3.3 New Job Description: School Psychologist Intern, 8.3.3.4 Revised Job Description: Behavior Specialist Special Education, 8.4.1 Gifts, 8.4.1.1 Code High School Annual Contract Renewal, 8.4.1.2 iStation Annual License Agreement, 8.4.1.3 Document Tracking Services Contract Renewal, 8.4.1.4 Memorandum of Understanding: Riverside County Office of Education – Soquel High School, 8.4.1.5 Newsela Annual Contract Renewal – Secondary, 8.4.1.6 iReady Annual Contract Renewal – Secondary, 8.4.1.7 HealthSmart Digital License Agreement, 8.4.1.8 Lexia Annual Contract Renewal – Elementary, 8.4.1.9 Consultant Services Agreement: WestEd Professional Development, 8.4.1.10 Educational Software for Guiding Instruction Annual Contract Renewal – Elementary,

8.4.1.11 CTE Computer Lab Replacement, 8.4.2.1 Sprouts Summer Intersession Contract Amendment, 8.4.2.2 Campus Kids Connection DeLaveaga 2023-24 Contract Agreements, 8.4.2.3 Campus Kids Connection Westlake 2023-24 Contract Agreements, 8.4.2.4 Sprouts 2023-24 Contract Agreement, 8.4.2.5 Career Catalyst Program Agreement between the Chef Ann Foundation and Santa Cruz City Schools Food Service Department, 8.4.2.6 101 Builders, Inc.: Contract: DeLaveaga Elementary School Relocatable Classroom Building Grading, 8.4.2.7 Atlantis Paving & Grading: Contract: DeLaveaga Elementary School Sustainability ADA Path of Travel, 8.4.2.8 Bosco Construction Services Inc.: Quote: Bay View Elementary School Hazmat Removal, 8.4.2.9 M3 Environmental: Proposal: Bay View Elementary School Sustainability HVAC Abatement Oversight Services, 8.4.2.10 Moore Twining: Proposal: DeLaveaga Elementary School Relocatable Classroom Special Inspections and Testing, 8.4.2.11 Premier Inspection Services: Proposal: DeLaveaga Elementary School Relocatable Classroom Inspector, 8.4.2.12 PSR Electric: Quote: DeLaveaga Elementary School Relocatable Classroom Building Electrical, 8.4.2.13 SC Systems: Quote: DeLaveaga Elementary School Relocatable Classroom Building Low Voltage Installation, 8.4.4.1 Legal Services Agreement 2023-24: Lozano Smith, 8.5.1 Applied Materials & Engineering, Inc.: Change Order 1: Branciforte Small Schools Foundation Survey, 8.5.2 CDW-G: Quote: Santa Cruz High School Interactive Flat Panels, 8.5.3 CenCon Inc.: Proposal: Mission Hill Middle School Administration Office Ceiling Replacement, 8.5.4 Fiber Optic Telecom International: Proposal: Electronic Key Card System Access Control Implementation, 8.5.5 Geo H Wilson: Quote: Mission Hill Middle School HVAC Upgrade, 8.5.6 Kent Construction: Contract: Soquel High School Athletic Field Scoreboard Installation, 8.5.7 Machado Brothers Painting: Contract: Harbor High School Interior Gym Repainting, 8.5.8 MantelMount: Quote: Interactive Flat Panel Hardware, 8.5.9 Moore Twining: Change Order 1: Mission Hill Middle School New Switchgear Inspection and Material Testing, 8.5.10 Moore Twining: Proposal: Soquel High School Athletic Scoreboard Special Inspections and Testing, 8.5.11 Phoenix Modular Elevator: Quote: Branciforte Small Schools Elevator Engineering, 8.5.12 Premier Inspection Services: Proposal: Soquel High School Athletic Scoreboard Inspector, 8.5.13 Secureall Corporation: Quote: Auxillary Power Supply, 8.5.14 Secureall Corporation: Quote: Auxillary Power Supply, 8.5.15 Sierra School Equipment Co.: Proposal: DeLaveaga Elementary School Kindergarten Furniture, 8.5.16 The Garland Company, Inc.: Change Order 1: Mission Hill Middle School Gym Roofing Materials, 8.5.17 Uline: Quote: DeLaveaga Elementary School Outdoor Lunch Tables

Trustee Coonerty motioned to approve the consent agenda. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

<b>Roll Call Vote:</b> Threet – Yes	Grossman – Yes	Meeker – Yes	Vestal – Absent
Kelley – Yes	Owen – Yes	Coonerty – Yes	

Student Trustee Otero recommended a yes vote on this matter.

**8.6 Discussion: Possible Items for Future Meeting Agendas**

None

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 9:22 p.m.

**Board Meeting Schedule Information**

1. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:  
[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

John Owen, President  
Board of Education